

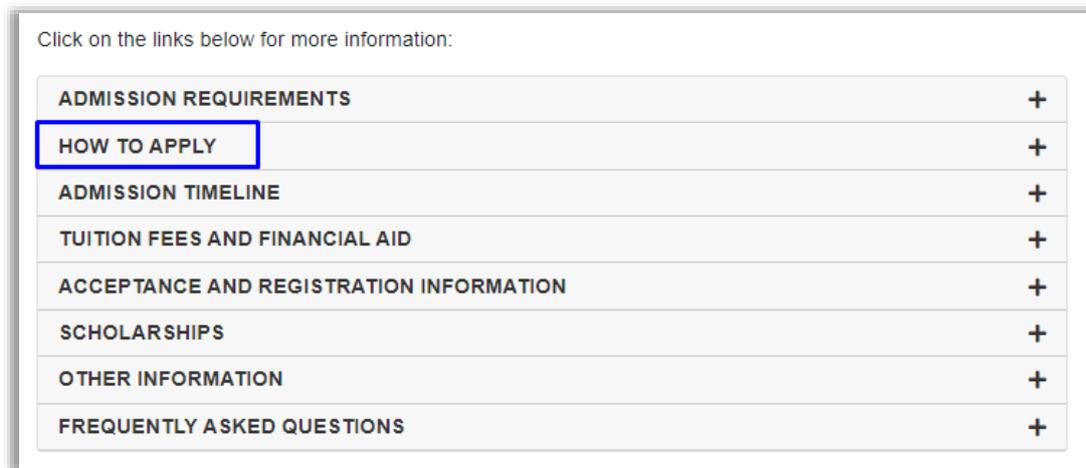


Application Guide For **Advance@NUS Programmes Applicants**

SCALE Online Application Portal

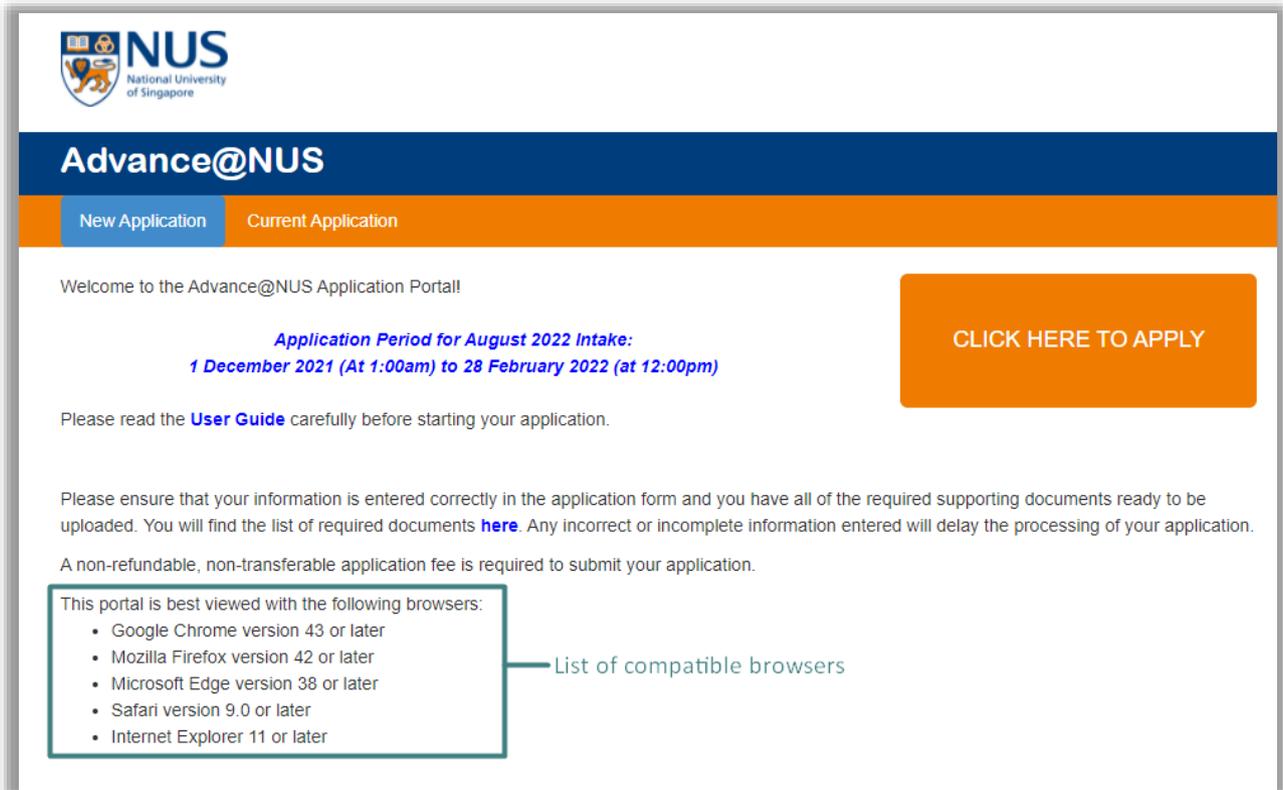
Things to note before applying:

1. Read through the information on SCALE website at [Advance@NUS](https://advance@nus.edu.sg).
2. All information declared in your application **MUST** be supported with documents for verification. Any documents that are not in English must be accompanied by a certified English translation. Please have the necessary documents ready to upload. You will find the list of required documents under the section [How to Apply](#). All documents should be in **PDF format**, not exceeding **1.5MB**. Color copies are preferred.



3. The **non-refundable** and **non-transferable** application fee of **S\$53.50** (inclusive GST) is payable only via VISA, Mastercard, AMEX, Alipay or PayNow.
4. You are only allowed to apply for **ONE** full-time undergraduate degree programme.
6. The application portal will close by the stipulated deadline indicated under the section [Admission Timeline](#). Late applications will not be accepted.

Step 1: Begin your application



The screenshot shows the Advance@NUS Application Portal. At the top left is the NUS logo. Below it is a dark blue header with 'Advance@NUS' in white. Underneath is an orange navigation bar with two tabs: 'New Application' (selected) and 'Current Application'. The main content area is white and contains the following text:

Welcome to the Advance@NUS Application Portal!

Application Period for August 2022 Intake:
1 December 2021 (At 1:00am) to 28 February 2022 (at 12:00pm)

[CLICK HERE TO APPLY](#)

Please read the [User Guide](#) carefully before starting your application.

Please ensure that your information is entered correctly in the application form and you have all of the required supporting documents ready to be uploaded. You will find the list of required documents [here](#). Any incorrect or incomplete information entered will delay the processing of your application.

A non-refundable, non-transferable application fee is required to submit your application.

This portal is best viewed with the following browsers:

- Google Chrome version 43 or later
- Mozilla Firefox version 42 or later
- Microsoft Edge version 38 or later
- Safari version 9.0 or later
- Internet Explorer 11 or later

List of compatible browsers

1. Ensure you are using one of the compatible browsers as listed.
2. Check that you are applying to the correct intake and take note of the application period stated. **Any request for late submission of application after the application period will not be entertained.**
3. Click [CLICK HERE TO APPLY](#) to begin your application.
4. Answer the following two questions to check your eligibility for the programme:

Instructions:

Advance@NUS is for adults with work experience who have not previously earned a Bachelor's degree. Before you begin your application, we need to make sure you are eligible. Please answer the following questions:

a) Have you successfully completed and been awarded a Bachelor's degree?

Yes

No

b) Do you have at least four years of full-time working experience (excluding National Service)?

Yes

No

Step 2: Create your login password

You are eligible for Advance@NUS! Please proceed.

A. Create a password to access your account

You are required to first create a password that will allow you to access your account in this application portal.

Your password must fulfill the following rules:
 Minimum length of 12 characters
 Must contain at least one uppercase letter
 Must contain at least one lowercase letter
 Must contain at least one number
 Must contain at least one symbol

Email: *

Create Password: *

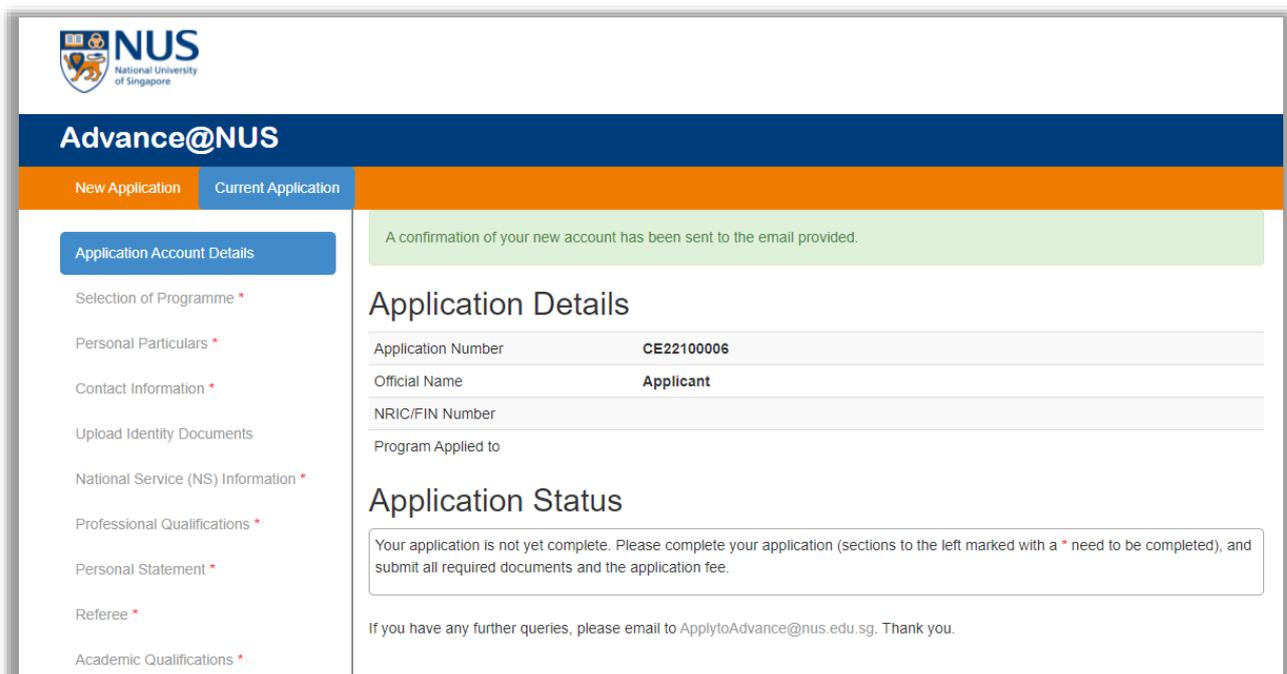
Confirm Password: *

I understand that I am required to submit an application fee of \$53.50.

[Proceed](#)

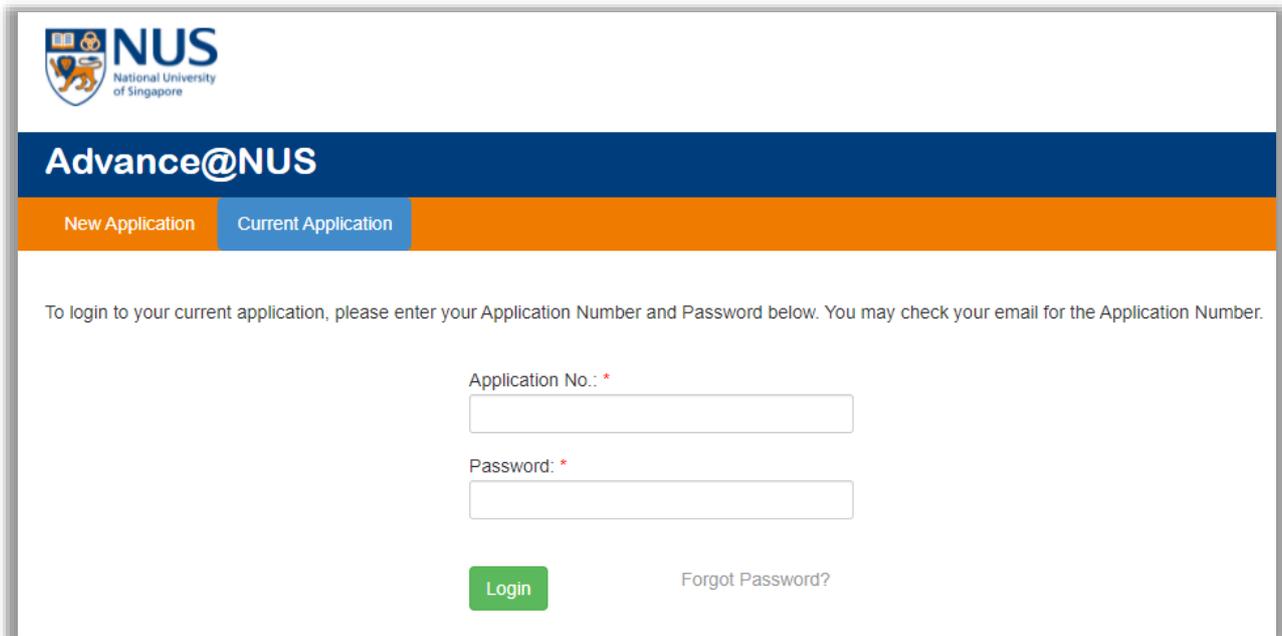
1. Enter your email address and create a password that fulfill the rules as stated. This password will be used to access the application portal.
2. Check the box and click [Proceed](#).

Note: An email notification with your Application Number will be sent to your email address.



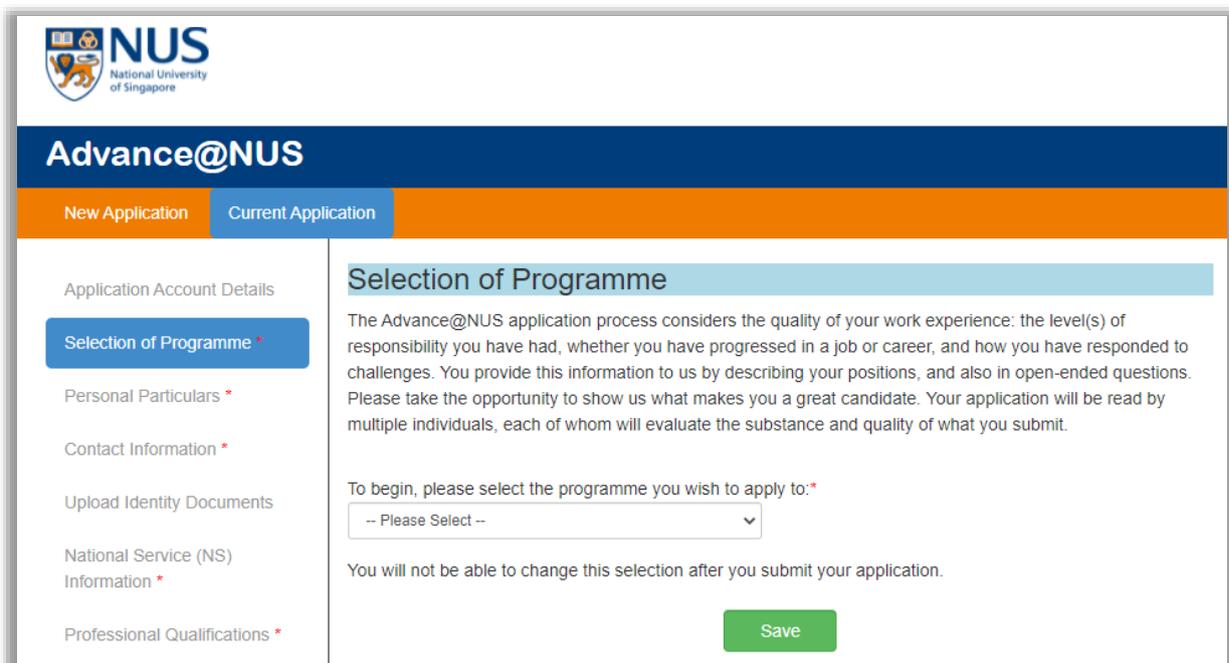
The screenshot shows the 'Advance@NUS' application portal dashboard. At the top left is the NUS logo. Below it, there are tabs for 'New Application' and 'Current Application'. A green notification banner states: 'A confirmation of your new account has been sent to the email provided.' The main content area is divided into two sections: 'Application Account Details' on the left and 'Application Details' on the right. The 'Application Account Details' section includes a list of items: Selection of Programme *, Personal Particulars *, Contact Information *, Upload Identity Documents, National Service (NS) Information *, Professional Qualifications *, Personal Statement *, Referee *, and Academic Qualifications *. The 'Application Details' section shows a table with the following information: Application Number: CE22100006, Official Name: Applicant, NRIC/FIN Number, and Program Applied to. Below this is the 'Application Status' section, which contains a message: 'Your application is not yet complete. Please complete your application (sections to the left marked with a * need to be completed), and submit all required documents and the application fee.' At the bottom of the dashboard, there is a note: 'If you have any further queries, please email to ApplytoAdvance@nus.edu.sg. Thank you.'

Step 3: Login to your application and select your programme



The screenshot shows the 'Advance@NUS' portal interface. At the top left is the NUS logo. Below it is a dark blue header with 'Advance@NUS' in white. Underneath is an orange navigation bar with two tabs: 'New Application' and 'Current Application', with the latter being selected. The main content area has a white background with the text: 'To login to your current application, please enter your Application Number and Password below. You may check your email for the Application Number.' Below this text are two input fields: 'Application No.: *' and 'Password: *'. At the bottom of the form are a green 'Login' button and a link for 'Forgot Password?'.

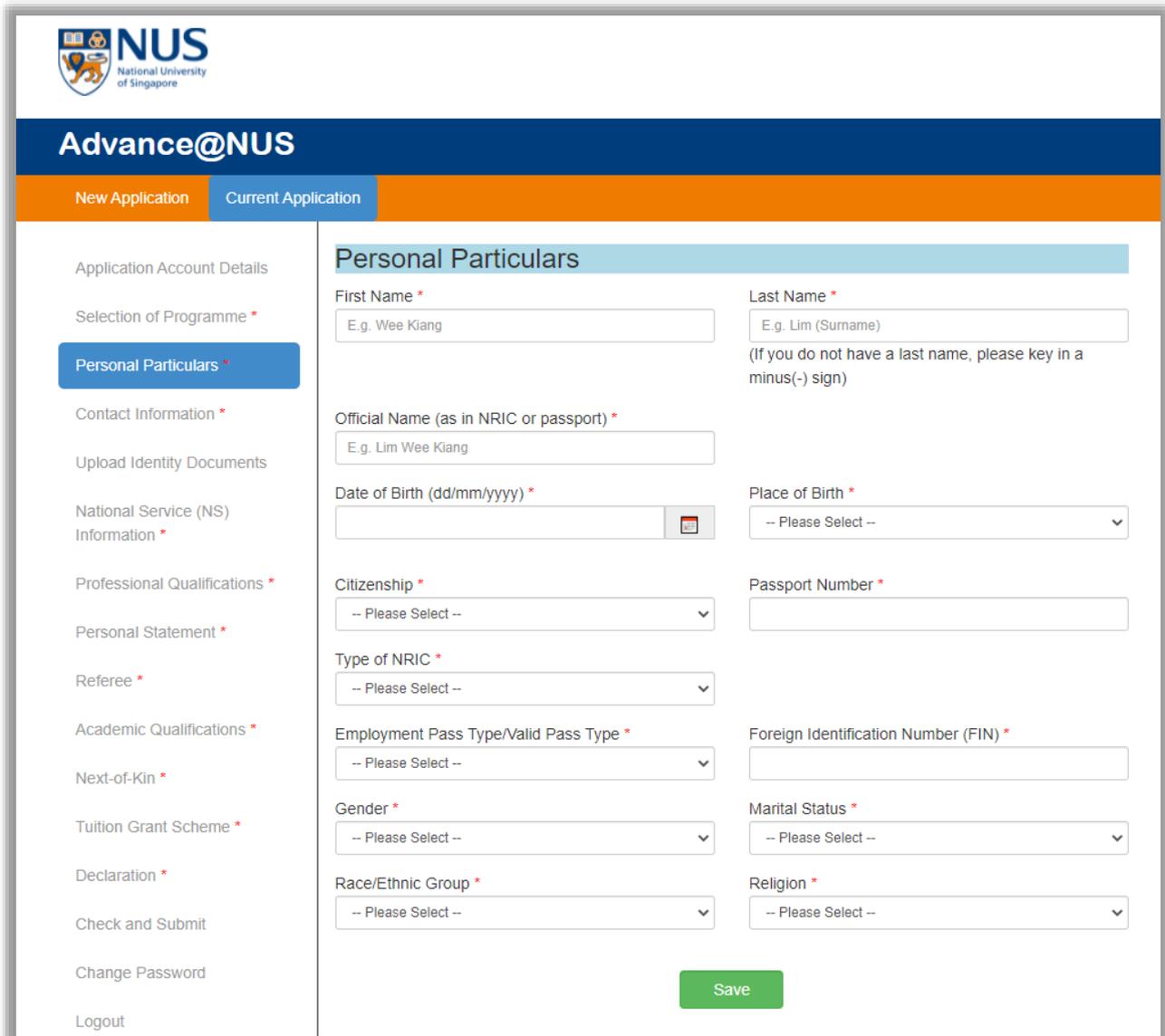
1. To continue your application, retrieve the Application number from your email mailbox.
2. Upon successful login, navigate to [\[Selection of Programme\]](#).
3. You are allowed to select **only ONE** full-time programme.



The screenshot shows the 'Advance@NUS' portal interface at the 'Selection of Programme' step. The top navigation bar is the same as in the previous screenshot. On the left is a sidebar menu with the following items: 'Application Account Details', 'Selection of Programme *' (highlighted in blue), 'Personal Particulars *', 'Contact Information *', 'Upload Identity Documents', 'National Service (NS) Information *', and 'Professional Qualifications *'. The main content area has a light blue header for 'Selection of Programme'. Below this is a paragraph of text explaining the application process. Below the text is a dropdown menu with the text 'To begin, please select the programme you wish to apply to: *' and the option '-- Please Select --'. Below the dropdown is a note: 'You will not be able to change this selection after you submit your application.' At the bottom right of the main content area is a green 'Save' button.

 **IMPORTANT!** Please click  after completing each section for the portal to capture your records. Information will be lost if you proceed to the next section without saving your data.

Step 4: Provide your personal particulars



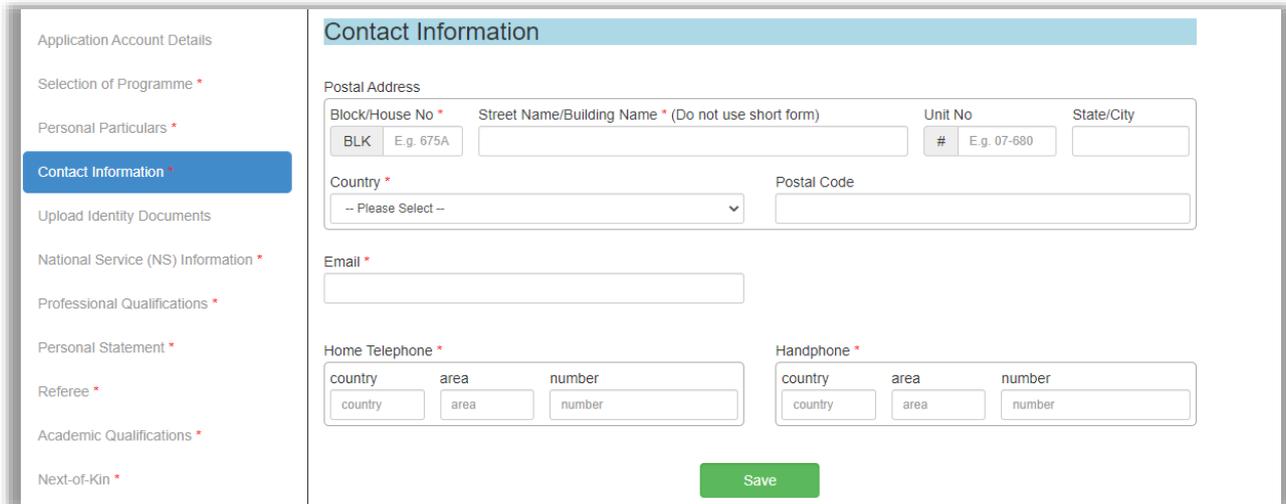
The screenshot shows the 'Advance@NUS' application portal. The left sidebar contains a menu with options: Application Account Details, Selection of Programme *, Personal Particulars * (highlighted), Contact Information *, Upload Identity Documents, National Service (NS) Information *, Professional Qualifications *, Personal Statement *, Referee *, Academic Qualifications *, Next-of-Kin *, Tuition Grant Scheme *, Declaration *, Check and Submit, Change Password, and Logout. The main content area is titled 'Personal Particulars' and contains the following fields:

- First Name ***: Text input field with example 'E.g. Wee Kiang'.
- Last Name ***: Text input field with example 'E.g. Lim (Surname)'. Below it, a note says '(If you do not have a last name, please key in a minus(-) sign)'.
- Official Name (as in NRIC or passport) ***: Text input field with example 'E.g. Lim Wee Kiang'.
- Date of Birth (dd/mm/yyyy) ***: Date picker field.
- Place of Birth ***: Dropdown menu with '-- Please Select --'.
- Citizenship ***: Dropdown menu with '-- Please Select --'.
- Passport Number ***: Text input field.
- Type of NRIC ***: Dropdown menu with '-- Please Select --'.
- Employment Pass Type/Valid Pass Type ***: Dropdown menu with '-- Please Select --'.
- Foreign Identification Number (FIN) ***: Text input field.
- Gender ***: Dropdown menu with '-- Please Select --'.
- Marital Status ***: Dropdown menu with '-- Please Select --'.
- Race/Ethnic Group ***: Dropdown menu with '-- Please Select --'.
- Religion ***: Dropdown menu with '-- Please Select --'.

A green 'Save' button is located at the bottom right of the form area.

1. The “*Official Name*” must be as per NRIC/passport, i.e., if there is any special character in your name (e.g., comma), it should be included. *Hanyu Pinyin* is not required.
2. The “*Last Name*” refers to your Surname or Family Name.
3. For Singapore Permanent Residents (SPR), please select **[S'PORE BLUE]** under “*Type of NRIC*”. Your “*Citizenship*” should follow the Nationality indicated at the back of your blue NRIC.
4. Click  .

Step 5: Provide your contact information



The screenshot shows the 'Contact Information' form in the application portal. On the left is a navigation menu with options like 'Application Account Details', 'Selection of Programme', 'Personal Particulars', 'Contact Information' (highlighted), 'Upload Identity Documents', 'National Service (NS) Information', 'Professional Qualifications', 'Personal Statement', 'Referee', 'Academic Qualifications', and 'Next-of-Kin'. The main form area is titled 'Contact Information' and contains the following fields:

- Postal Address:**
 - Block/House No * (with sub-fields for BLK and E.g. 675A)
 - Street Name/Building Name * (Do not use short form)
 - Unit No (with sub-field for # and E.g. 07-680)
 - State/City
- Country * (dropdown menu with "-- Please Select --")
- Postal Code
- Email *
- Home Telephone * (with sub-fields for country, area, and number)
- Handphone * (with sub-fields for country, area, and number)

A green 'Save' button is located at the bottom right of the form.

1. A **valid residential address** of your current residing home is required. It should be as per indicated at the back of your NRIC for Singapore Citizens and SPRs.

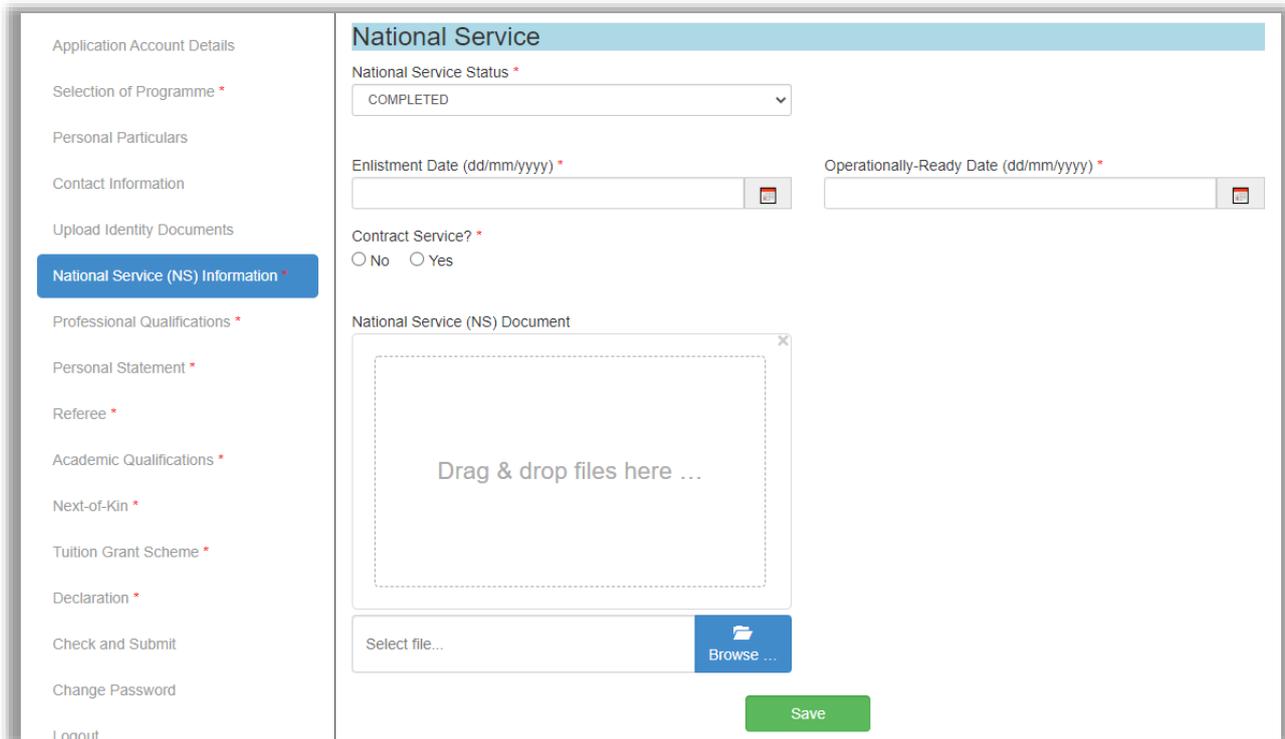
Note: If you have shifted house and have yet to update your NRIC, you are to submit a recent billing statement/letter that shows your full name and latest current address as supporting document to scale.admissions@nus.edu.sg.

2. A **valid contact number** must be provided for urgent matters. The country and area codes are **not** required if you are providing a Singapore number.
3. Click  .

Step 6: Upload your Identity Documents

1. For Singapore Citizens, please upload **Pink NRIC (front and back)** in PDF format.
2. For Singapore PRs, please upload **passport (biodata page)**, **Blue NRIC (front and back)**, and **Re-entry Permit** in PDF format.
3. Click  .

Step 7: Provide National Service (NS) information



1. Select the appropriate status of your NS. Select **[Not Applicable]** if this is not relevant to you.
2. Applicants who have completed the 2 years NS liability are to indicate the ORD date as stated on your Certificate of Service (COS).
3. For applicants who are still serving your NS, select **[Currently Serving]** from the dropdown list. You are to ensure your ORD date is before the commencement date of the intake, and an official letter from MINDEF stating the enlistment date and expected ORD date is to be submitted.
4. For applicants who are regular officers (i.e., you are on a contract with MINDEF), select **[Pensionable/Contract SAF/Civil Defence Officer]** from the dropdown list and indicate **[Yes]** under “Contract Service”. You must have served passed the 2-years liability, and an official letter from MINDEF with the enlistment date and expected Service Completion Date is to be submitted.
5. Applicants who have indicated **[Exempted]** in the application will need to submit the exemption letter.
6. Click  .

Step 8: Professional Qualifications

- Application Account Details
- Selection of Programme *
- Personal Particulars *
- Contact Information *
- Upload Identity Documents
- National Service (NS) Information *
- Professional Qualifications *
- Personal Statement *
- Referee *
- Academic Qualifications *
- Next-of-Kin *
- Tuition Grant Scheme *
- Declaration *
- Check and Submit
- Change Password
- Logout

Professional Qualifications

Your employment history is a critical part of your application. The information you provide here will be used in the selection process; please takes this opportunity to highlight your career.

We are interested in your employment history over the last 10 years. You are welcome to list positions held earlier if you feel they paint a more complete picture.

If you held different positions within the same company, use a new entry for each position. We want to know if you have advanced!

For each position please list your primary responsibilities. You do not need to use complete sentences, but it is important that you provide as much information as possible about what you do.

We are interested in your career trajectory, and in obstacles or challenges you have faced professionally. If you have been promoted, given a demanding project, or taken on a leadership role, please be sure to tell us about it.

Total work experience: 0 Months in last 10 years. (Minimum 48 Months)

Ensure you have at least 4 years of work experience in last 10 years by term starts.

Current Employment

Are you currently employed? * No Yes

Save

Previous Employment

Previous Position Add

If there is an employment gap, please tell us more. What did you do during the period you were not working?

(Max. 400 characters) 0 / 400

Save

1. If you are currently not employed, select **[No]** and share what you have done since your last employment.
2. Ensure that the total employment (both current and/or Previous Employment) adds up to **4 years** (by term start).
3. If there is an employment gap (e.g.: *February 2019 to February 2020*), please share what you did during the period you were not working.

Current Employment

Are you currently employed? * No Yes

Title/Position *

Current Job Position From (dd/mm/yyyy) *
 

Company Name *

(Max. 50 characters)

Present Salary Range

Note: This does not impact your application but provides a fuller picture of your employment history.

Primary Job Responsibilities *

(Max. 400 characters) 0 / 400

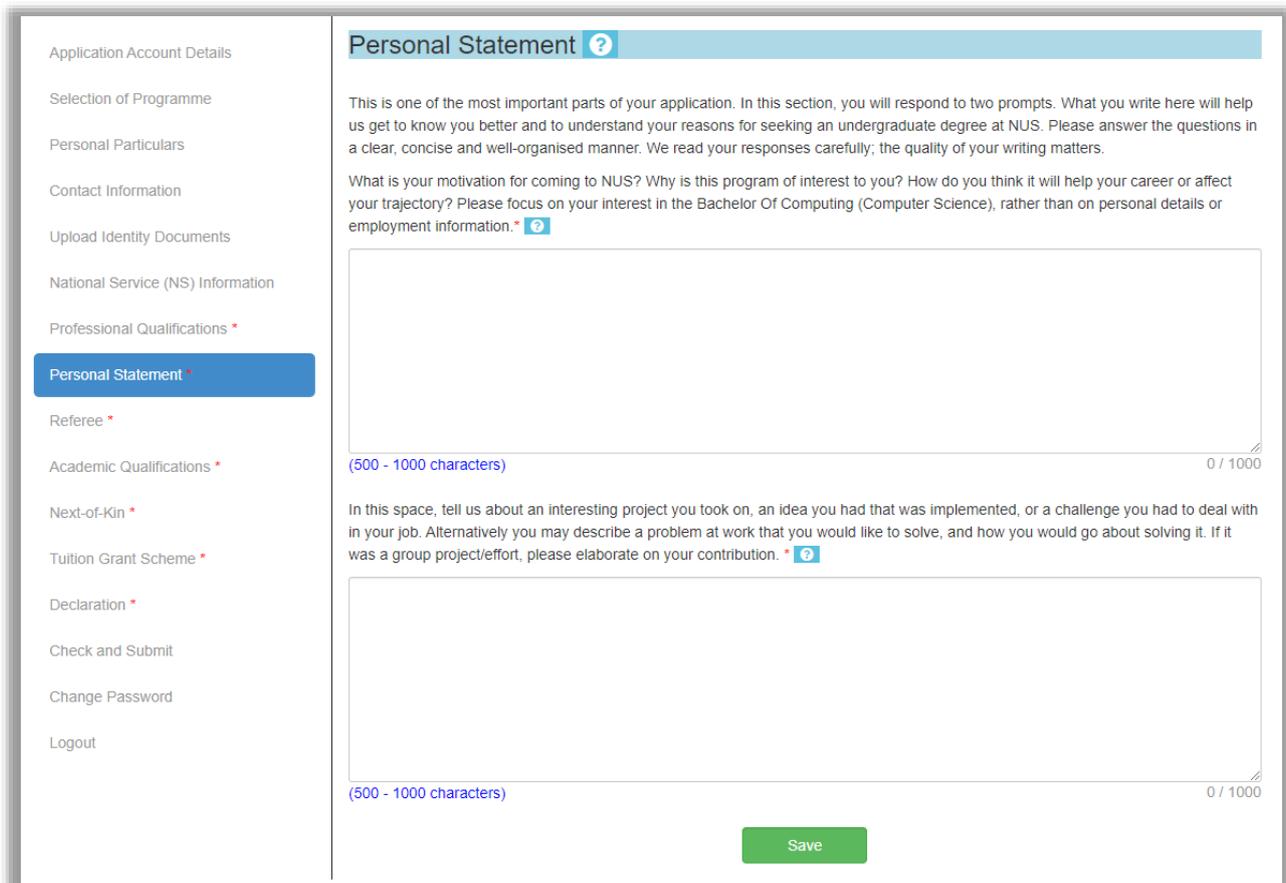
Note: We suggest bullet points; you do not need to use complete sentences.

4. Select **[Yes]** if you are currently employed. Under **Primary Job Responsibilities**, you do not need to write in complete sentences. Use the limited space to give us as much information as possible. Be specific about your role and duties.

Note: Title/Position should be similar to what is on your resume, LinkedIn page or business card.

5. Click  .

Step 9: Provide Two Personal Statements



1. Complete the personal statements with **at least 500 characters**.
2. Do **not** keep the page idle for more than 20 minutes as there will be a time-out.
3. Use  ProTips to guide you along.
4. Click  .

Step 10: Provide Two Referees to support your Advance@NUS application

Application Account Details

Selection of Programme

Personal Particulars

Contact Information

Upload Identity Documents

National Service (NS) Information

Professional Qualifications *

Personal Statement

Referee *

Academic Qualifications *

Next-of-Kin *

Tuition Grant Scheme *

Declaration *

Check and Submit

Change Password

Logout

Referee ?

Please provide us with the names of two referees. One of them **must** be a current or previous supervisor, the other can be a supervisor or co-worker.

Before you submit their names and contact information, you should contact these individuals to make sure they are willing and able to serve as your referees. For security reasons their email addresses must be work, not personal, addresses. We cannot accept @yahoo.com, @hotmail.com or other generic email addresses.

Once you trigger your referee requests you will not be able to change who receives the request. However if a referee fails to respond within 5 days, the request will expire. At that point you may choose another referee, or try again with the original referee. The absence of referee reports may result in a delay in processing your application.

Referee 1 Information ?

| | | | | | | | |
|---|------------------------------|----------------------|--------|----------------------|----------------------|----------------------|--|
| Name of Referee * | Company Name* | | | | | | |
| <input type="text"/> | <input type="text"/> | | | | | | |
| Title/Position * | Company Email* | | | | | | |
| <input type="text"/> | <input type="text"/> | | | | | | |
| Mobile Number * | Relationship to You * | | | | | | |
| <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="font-size: small;">country</td> <td style="font-size: small;">area</td> <td style="font-size: small;">number</td> </tr> <tr> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> </table> | country | area | number | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text" value="-- Please Select --"/> |
| country | area | number | | | | | |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | | | | | |

Country and area codes are not required for Singapore number

Once you click "Save and Send Email" an email will automatically be sent to your referee. You will not be able to change this referee for 5 days.

Save
Save and Send Email

Referee 2 Information ?

| | | | | | | | |
|---|------------------------------|----------------------|--------|----------------------|----------------------|----------------------|--|
| Name of Referee * | Company Name * | | | | | | |
| <input type="text"/> | <input type="text"/> | | | | | | |
| Title/Position * | Company Email * | | | | | | |
| <input type="text"/> | <input type="text"/> | | | | | | |
| Mobile Number * | Relationship to You * | | | | | | |
| <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="font-size: small;">country</td> <td style="font-size: small;">area</td> <td style="font-size: small;">number</td> </tr> <tr> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> </table> | country | area | number | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text" value="-- Please Select --"/> |
| country | area | number | | | | | |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | | | | | |

Country and area codes are not required for Singapore number

Once you click "Save and Send Email" an email will automatically be sent to your referee. You will not be able to change this referee for 5 days.

Save
Save and Send Email

1. Personal email addresses are **not** permitted; you must provide professional email addresses for both of your referees (e.g.: work company emails).
2. Your referee will receive an automated email notification from NUS to submit a referee report after you click Save and Send Email. A link will be provided in the email.
3. Your referees will be prompted to verify their identity by using their mobile number that you have provided in your application. Hence, it is important that you check and ensure that you have entered the **correct mobile number**.
4. Please remind your referees that the link will **expire within 5 days** from the date you trigger the email.

Step 11: Provide education background

| | | |
|-----------------------------------|--|-----|
| Application Account Details | Academic Qualifications | |
| Selection of Programme | In this section please share your post-secondary educational history with us. | |
| Personal Particulars | Diploma | Add |
| Contact Information | Advanced Diploma | Add |
| Upload Identity Documents | Specialist Diploma | Add |
| National Service (NS) Information | Nitec/Higher Nitec Qualifications | Add |
| Professional Qualifications | University Education | Add |
| Personal Statement | Note: Please provide details about ANY university-level coursework you have undertaken, even if not completed. | |
| Referee | Other Qualification | Add |
| Academic Qualifications * | Singapore-Cambridge GCE A Level/STPM or equivalent | Add |
| Next-of-Kin * | IELTS | Add |
| Tuition Grant Scheme * | PTE | Add |
| Declaration * | SAT | Add |
| Check and Submit | TOEFL | Add |
| Change Password | IB Diploma | Add |
| Logout | | |

1. Click **Add** to enter details about your qualification.

Note: All documents, such as certificates and transcripts (including explanatory notes), must be uploaded for any qualifications declared in this section.

Step 12: Provide Next-of-Kin contact information

1. In case of emergency, your next-of-kin will be contacted. Hence, it is important that you provide a valid contact number. It can be a family member, a relative or a close friend.
2. The country and area codes are **not** required if you are providing a Singapore number.
3. Click **Save**.

Step 13: Read and understand the Tuition Grant Scheme

| | |
|---|---|
| <p>Application Account Details</p> <p>Selection of Programme</p> <p>Personal Particulars</p> <p>Contact Information</p> <p>Upload Identity Documents</p> <p>National Service (NS) Information</p> <p>Professional Qualifications</p> <p>Personal Statement</p> <p>Referee</p> <p>Academic Qualifications</p> <p>Next-of-Kin</p> <p>Tuition Grant Scheme *</p> <p>Declaration *</p> | <h3>Tuition Grant Scheme</h3> <p>We would like you to take note of the following:</p> <ul style="list-style-type: none">• For Singapore Citizens All eligible Singapore Citizens are <i>automatically</i> awarded a Tier A Tuition Grant, which is the highest level of tuition fee subsidy.• For Permanent Residents You may <i>apply</i> for a Tier B Tuition Grant, which will partially cover the costs of tertiary education. If you take up a Tier B Tuition Grant, you will be required to secure employment and serve in a Singapore entity for <u>three</u> years upon graduation. <p>Note to all applicants:</p> <p>You are eligible for a Tuition Grant if you have not previously completed a course at an equal or higher level than the course you are applying for, for which you have previously received a subsidy or sponsorship from the Government of Singapore. You may find more details here. For further details on fees for all nationalities, please click here.</p> <p>If you have received a Tuition Grant or other sponsorship/subsidy from the Singapore Government for a previous course of study at the same or a higher level as the new course at NUS, but did not graduate/ have not graduated from the course, the Tuition Grant or other Government sponsorship/subsidy that you have previously received will be taken into consideration when NUS assess your Tuition Grant eligibility for your new course at NUS.</p> <p><input checked="" type="checkbox"/> I have read and understood the tuition grant scheme information connected to my application.</p> <p style="text-align: right;">Save</p> |
|---|---|

1. Select the checkbox to acknowledge that you have read and understood the Tuition Grant Scheme information and click [Save](#).
2. You can find out more details about Tuition Grant [here](#).

Step 14: Complete the Declaration section truthfully

- Application Account Details
- Selection of Programme
- Personal Particulars
- Contact Information
- Upload Identity Documents
- National Service (NS) Information
- Professional Qualifications
- Personal Statement
- Referee
- Academic Qualifications
- Next-of-Kin
- Tuition Grant Scheme
- Declaration *
- Check and Submit
- Change Password
- Logout

Disabilities and Special Needs

Do you have any past or current 1) medical, e.g. epilepsy, allergies, tuberculosis, 2) mental health, e.g. anxiety, eating disorder, depression, 3) disability or learning needs, e.g. autism, dyslexia, visual impairment, which may or may not cause you to require support or facilities while studying at the University? *

Yes No

Note: Disclosure will not disadvantage your application. The information will enable the University to develop a better understanding of an applicant's need for support/resources during his/her studies in NUS, and to ascertain if provisions required are available, in an effort to make the student experience a positive one. As such, accurate information is vital for the University to make reasonable adjustments where possible to support specific needs.

Source of Information

How did you learn about this programme (select all that are applicable) *

Nothing selected

Declaration

1. Have you ever been convicted of an offence by a court of law or a military court (court martial) in any country, suspended or expelled from an educational institution or terminated from your employment for any reason, or are there any court or disciplinary proceedings pending against you in any country? *
- Yes No
2. Are you currently, or have you ever been, charged with or subject to disciplinary action for any type of misconduct, scholastic or otherwise, at any Educational Institution? *
- Yes No
3. Are you currently, or have you ever been, under investigation of subject to enquiry of any misconduct, scholastic or otherwise, at any Education Institute? *
- Yes No
4. Are you currently applying for admission to another degree programme offered by NUS or other local or overseas institution for the coming session? *
- Yes No
5. I agree to receive marketing, advertising and promotional information from NUS via postal mail, electronic mail, sms or mms and/or fax. *
- Yes No
6. I agree to receive marketing, advertising and promotional information from NUS at my telephone number provided above via voice call / phone call. *
- Yes No

I hereby declare that all information provided by me in connection with this application is true, accurate and complete. I understand that any inaccurate, incomplete or false information given or any omission of information required shall render this application invalid and NUS may at its discretion withdraw any offer of acceptance made to me on the basis of such information or, if already admitted, I may be liable to disciplinary action, which may result in my expulsion from NUS. And I hereby authorise NUS to obtain and verify any part of the information given by me from or with any source (such as Ministry of Education), as it deems appropriate.

I declare and warrant that for any personal data of other individuals disclosed by me in connection with this application, I have, prior to disclosing such personal data to NUS, obtained the appropriate consent from the individuals whose personal data are being disclosed, to permit NUS to collect, use and disclose such personal data for purposes related to this application, as set out fully in the Personal Data Notice & Consent.

I agree that all such information provided by me in connection with this application may be disclosed to authorised NUS personnel or third parties on a need-to-know basis for purposes related to this application, as set out fully in the Personal Data Notice & Consent. Third parties include (i) the Ministry of Education, other government agencies or statutory bodies or non-government agencies authorised to carry out specific Government services or duties and (ii) persons or organisations providing students with financial aid.

I have read and agree to the terms and conditions contained in the [Personal Data Notice & Consent](#).

Save

1. Select the checkbox to indicate that you have read and agree to the terms and conditions.

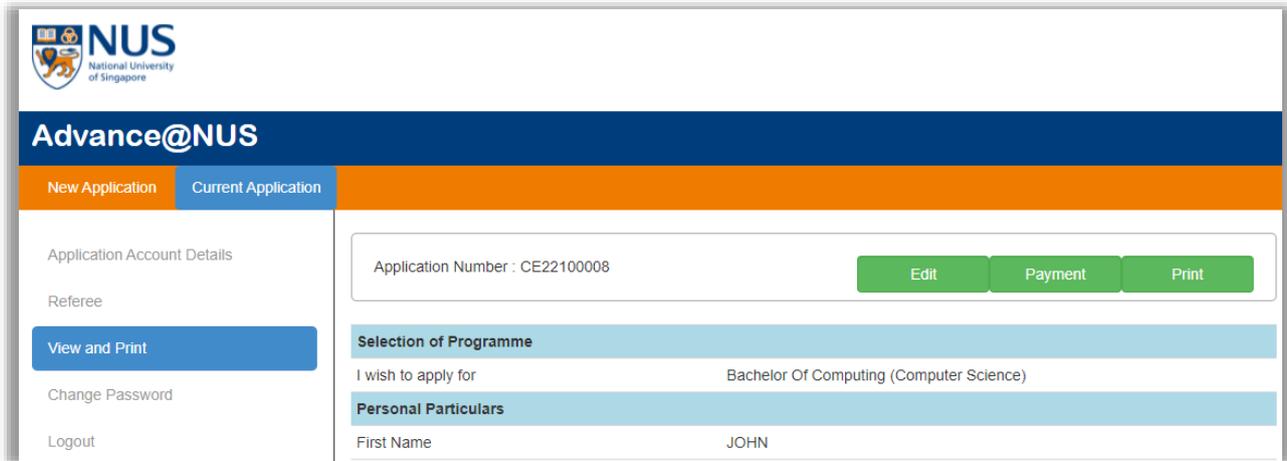
2. Click Save.

Step 15: Check and Submit

| | | |
|-----------------------------------|--|--|
| Application Account Details | Check and Submit | |
| Selection of Programme | ✓ Selection of Programme | |
| Personal Particulars | ✓ Personal Particulars | |
| Contact Information | ✓ Contact Information | |
| Upload Identity Documents | ✓ Personal Particulars | |
| National Service (NS) Information | ✓ Contact Information | |
| Professional Qualifications | ✓ Upload a copy of your NRIC | |
| Personal Statement | ✓ National Service (NS) Information | |
| Referee | ✓ Academic Qualifications | |
| Academic Qualifications | ✓ Professional Qualifications | |
| Next-of-Kin | ✓ Referee | |
| Tuition Grant Scheme * | ✓ Personal Statement | |
| Declaration | ✓ Next-of-Kin | |
| Check and Submit | ✗ Tuition Grant Scheme | |
| Change Password | You have not declared.(Tuition Grant Scheme) | |
| Logout | ✓ Declaration | |
| | Submit | |

1. Sections marked with an ✗ are not yet complete. Revisit the sections to complete all required fields.
2. You can only submit your application once all sections are marked with a ✓.
3. Click  to proceed.

Step 16: Final check on your application



1. Check and ensure all details provided in the application are correct. At this point, you are still able to make changes to your application by clicking **[Edit]** at the top right corner.
2. To print or save a copy of your application for reference, click **[Print]**.
3. If there are no changes to be made, click **Payment** to proceed and complete your submission.

⚠ IMPORTANT! Your application is NOT considered as submitted until you have completed the application and made payment for the application fee.

Once your application is submitted, NO changes can be made.

Step 17: Payment of Application Fee

| <p>Application Account Details</p> <p>Referee</p> <p>View and Print</p> <p>Change Password</p> <p>Logout</p> | <h3>Payment of Application Fee</h3> <p>Application Number: CE22100008</p> <p>Official Name: JOHN SMITH</p> <p>Address: SINGAPORE</p> <table border="1"> <thead> <tr> <th>Course Applied</th> <th>Amount to Pay</th> </tr> </thead> <tbody> <tr> <td>Bachelor Of Computing (Computer Science)</td> <td>\$53.50</td> </tr> <tr> <td>Total fee payable:</td> <td>\$53.50</td> </tr> </tbody> </table> <p>Please DO NOT CLICK back, reload/refresh or close the browser while payment is processing.</p> <p style="text-align: center;">Proceed to Payment</p> | Course Applied | Amount to Pay | Bachelor Of Computing (Computer Science) | \$53.50 | Total fee payable: | \$53.50 |
|--|---|----------------|---------------|--|---------|---------------------------|----------------|
| Course Applied | Amount to Pay | | | | | | |
| Bachelor Of Computing (Computer Science) | \$53.50 | | | | | | |
| Total fee payable: | \$53.50 | | | | | | |

1. Click [Proceed to Payment](#) and follow the instructions on the screen to complete your application fee payment.
2. You will be issued an e-receipt upon successful payment. A confirmation email and a copy of the e-receipt will also be emailed to you.



Payment Completed

Thank you for making this payment

[Receipt](#)

| Summary | |
|--|--------------------|
| Payment Date: | 4/11/2020 |
| Total Value: | \$53.50 |
| Payment Processed: | \$53.50 |
| Payment Reference No: | ECOLL00006572 |
| Bank Auth: | BrainTree mj8sbrrt |
| Receipt Number: | WR03004545 |
| Payment Method: | Allpay |
| Transaction Reference Number: | 60980SOPS502107 |
| Your Receipt Number: | WR03004545 |
| Please quote this number if you need to contact us for any reason. | |

| Receipt Description | Quantity | Unit Amount | Amount |
|---|----------|-------------|---------|
| SCALE Online Payment System Description: Advance@NUS Aug2021 Bachelor Of Engineering (Mechanical) Name:  | 1 | \$53.50 | \$53.50 |
| Amount Received | | | \$53.50 |

This is a system generated document. No signature is required. All amounts in SGD.
*Subject to GST (7%) | *Out of Scope for GST | #Zero Rated for GST

Refund Policy
All fees paid are non-refundable and non-transferable.

⚠️ NOTE: Your application will only be processed after the application fee is received. The application fee is non-refundable and non-transferable.