

# **EHS360 FAMILIARIZATION WORKSHOP – TRAINING MODULE**

**PRESENTED BY GISELA HO (OSHE)**

# Agenda

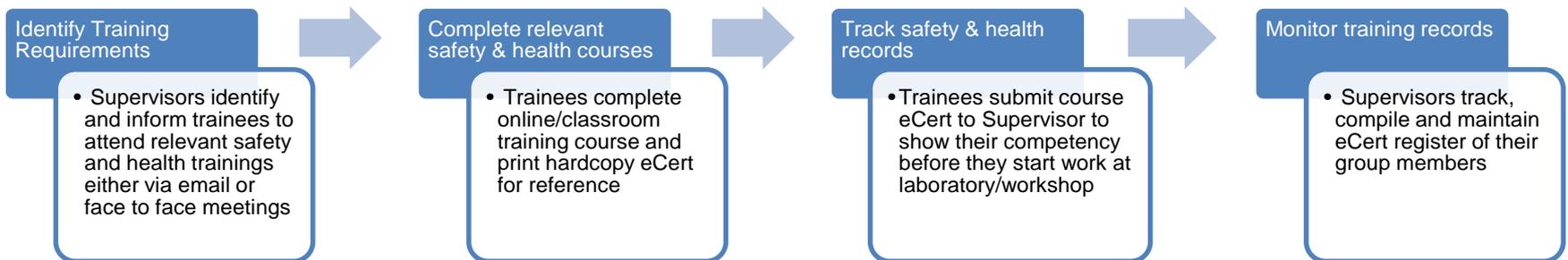
1. Objectives
2. Background
3. What are the Current Key Challenges
4. What are the Key Functionalities and Workflow of Training Modules
5. Generate Training Reports
6. Useful Information
7. Q&A

# Objective

Users to be familiarised with EHS360 Training Module to identify training requirements, manage training records and generate training reports to ensure compliance with NUS safety training requirements

# Background

## Current Management of Safety and Health Trainings



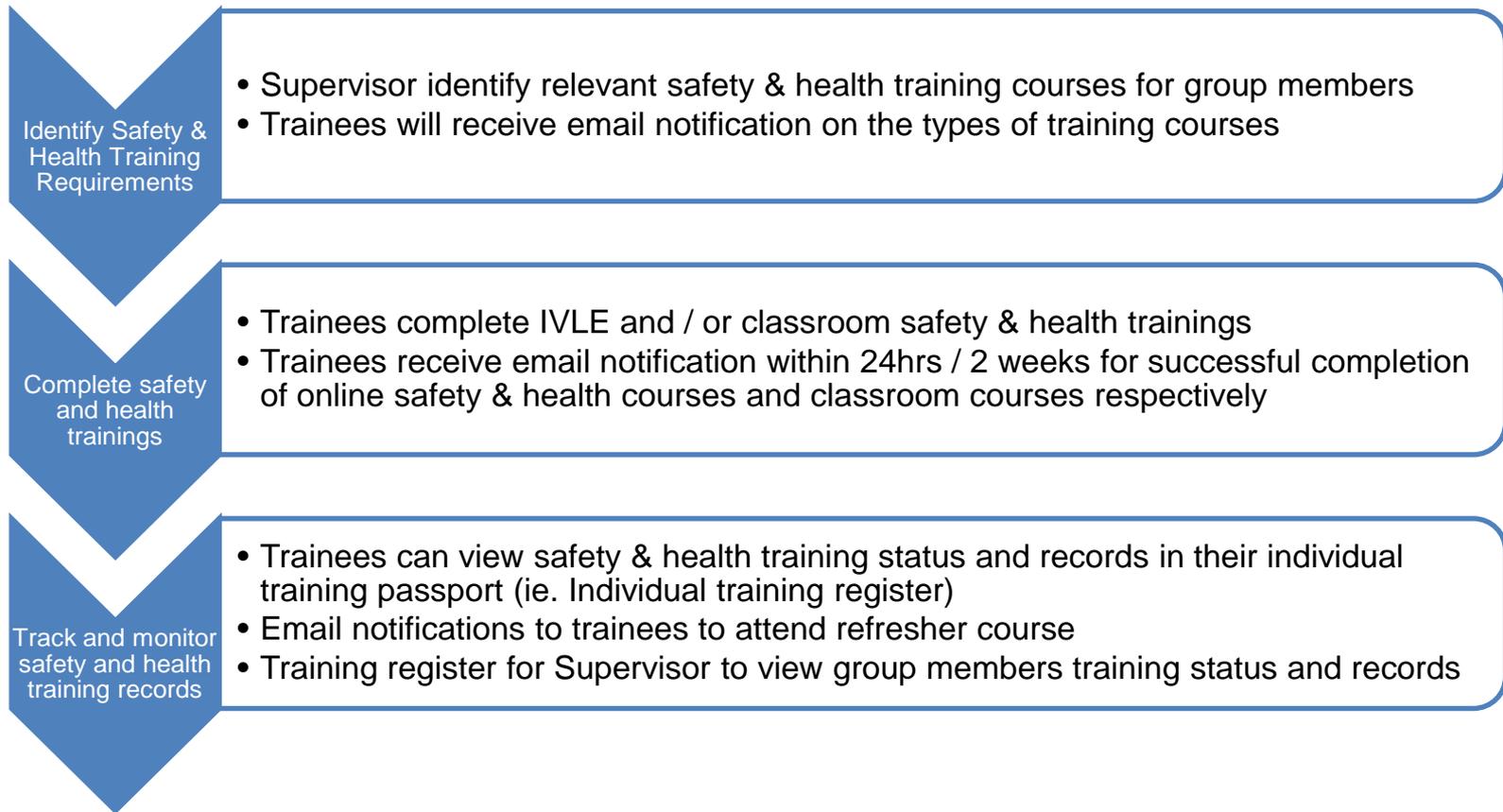
# What are the current key challenges?

1. Trainees did not attend relevant safety & health trainings identified by Supervisor
2. Trainees have misplaced their training eCert
3. Trainees do not have an online training register that tracks the status of the trainings attended
4. Supervisors have to manually track and monitor the group members training records

# What are the Key Functionalities of EHS360 Training Module?

1. Supervisors to perform online identification of training requirements for group members
2. Trainees to receive email reminder notifications
  - a. Types of training courses identified by Supervisor
  - b. Attend refresher courses before training certificates expired (ie. 45 days and 30 days before expiry dates)
3. Online training register to track and monitor training records

# Workflow of EHS360 Training Module



# Access Control of EHS360 Training Module

Roles	Information Access
1. Trainees	Individual training records
2. Supervisors, Safety Leads (SLs), Safety and Health Coordinators (SHCs) and Heads of Department (HODs)	View and manage team members training requirements and records
3. Safety and Health Officers (SHOs)	View all trainees training records

**\*Safety Leads will progressively be given the same access control when their Supervisor are scheduled for SMS audits**

# Options in the System

## A. View Trainees

1. View Training Passport
2. Print Training Passport
3. Email Training Passport (only for Supervisors, SLs, SHCs & HODs)
4. Modify Required Training (only for Supervisors, SLs, SHCs & HODs)
5. View Training Records (only for Supervisors, SLs, SHCs & HODs)
6. Add Training Records (only for Supervisors, SLs, SHCs & HODs)

## B. Reporting

Generate report by types of courses, Depts & etc (only for Supervisors, SLs, SHCs & HODs)

# Access to EHS360 System

- Proceed to EHS360 Website and click 'Launch EHS360'
- Prompt for 2FA



National University of  
Singapore

Welcome NUSSTF\oshghpf

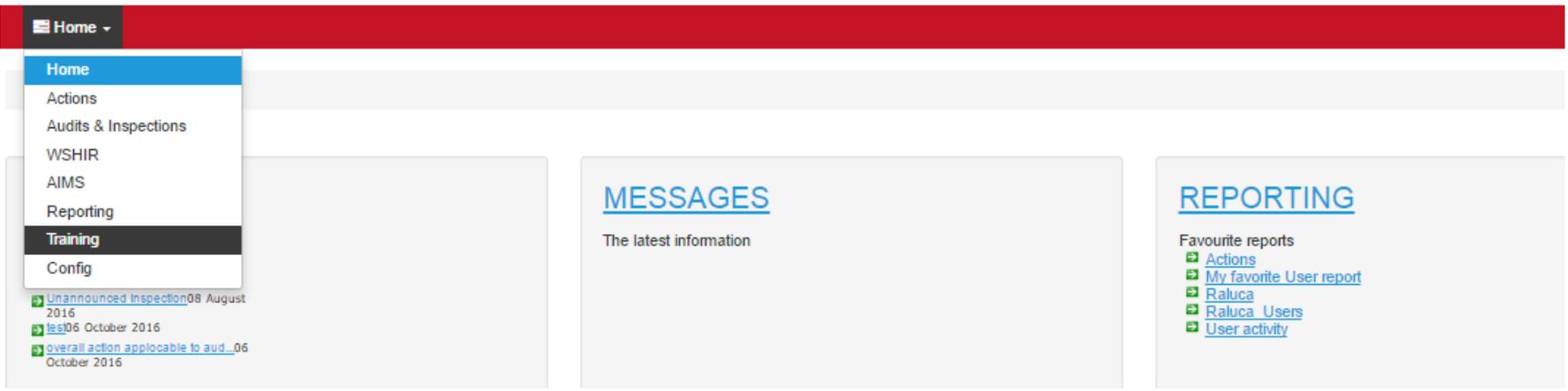
This application requires a 2nd factor authentication  
for security reasons. Please click Continue to proceed

Continue

[Change Password](#) [Forgot Password?](#)

1

To access the Training Module please navigate to HOME > Training



The screenshot shows the RIVO NUS dashboard interface. At the top left, there is a navigation menu with a 'Home' dropdown menu open, listing options: Home, Actions, Audits & Inspections, WSHIR, AIMS, Reporting, **Training** (highlighted), and Config. Below the menu, there are three main content areas: 'MESSAGES' with the subtext 'The latest information', and 'REPORTING' with a section for 'Favourite reports' containing links for 'Actions', 'My favorite User report', 'Raluca', 'Raluca Users', and 'User activity'. A list of recent announcements is visible at the bottom left of the dashboard.



# View Trainees – Access by Trainees

Training ▾ View trainees

[Home](#) / [Training](#) / [View trainees](#)

All current users ▾

All locations ▾

Selected line manager ▾

Go

Username ▾

Q Search

Export ▾

Options	<a href="#">Username</a>	<a href="#">Job title</a>	<a href="#">Home Location</a>	<a href="#">User groups</a>	<a href="#">Reporting officer</a>
⚙	Test User - Program Manager		YONG SIEW TOH CONSERVATORY OF MUSIC	A&I Reviewer Audits Team	Test User Level 1
⚙	Test User Level 1		zzTest	STANDARD USER Training Access Level 1	Test User Level 2

1b

# View Trainees – Access by Supervisors, SHCs & HODs

Training - View trainees View training records Add training record

Home / Training / View trainees

All current users All locations Selected line manager Go Username Search Export

Each trainee and their home location is listed in this view

Options	Username	Job title	Home Location	User groups	Reporting officer
	OSHV58		zzTest	STANDARD USER Training Access Level 1	Test User Level 2
	Test User - Program Manager		YONG SIEW TOH CONSERVATORY OF MUSIC	A&I Reviewer Audits Team	Test User Level 1
	Test User Level 1		zzTest	STANDARD USER Training Access Level 1	Test User Level 2
	Test User Level 2			ACADEMIC SUPERVISOR Training Access Level 2	



# View Trainees – Access by SHOs

Training - View trainees View training records Add training record Types of training Courses Training matrix

Home / Training / View trainees

All current users All locations Selected line manager Go Username Search Export

View all trainees and their home location is listed in this view

Options	Username	Job title	Home Location	User groups	Reporting officer
		Manager	ARTS & SOCIAL SCIENCES CENTRE FOR LANGUAGE STUDIES		A Aravin Kumar
		Manager	ARTS & SOCIAL SCIENCES CENTRE FOR LANGUAGE STUDIES	STANDARD USER	A Aravin Kumar
		Manager	ARTS & SOCIAL SCIENCES CENTRE FOR LANGUAGE STUDIES	STANDARD USER	A Aravin Kumar
		Manager	ARTS & SOCIAL SCIENCES CENTRE FOR LANGUAGE STUDIES	STANDARD USER	A Aravin Kumar
		Manager	NUS	STANDARD USER	A Aravin Kumar
	A ARAVIN KUMAR		YONG LOO LIN SCHOOL OF MEDICINE	STANDARD USER Training Access Level 2	Test User Level 3
	Test User Level 3		DENTISTRY	Department Training Admins	

2

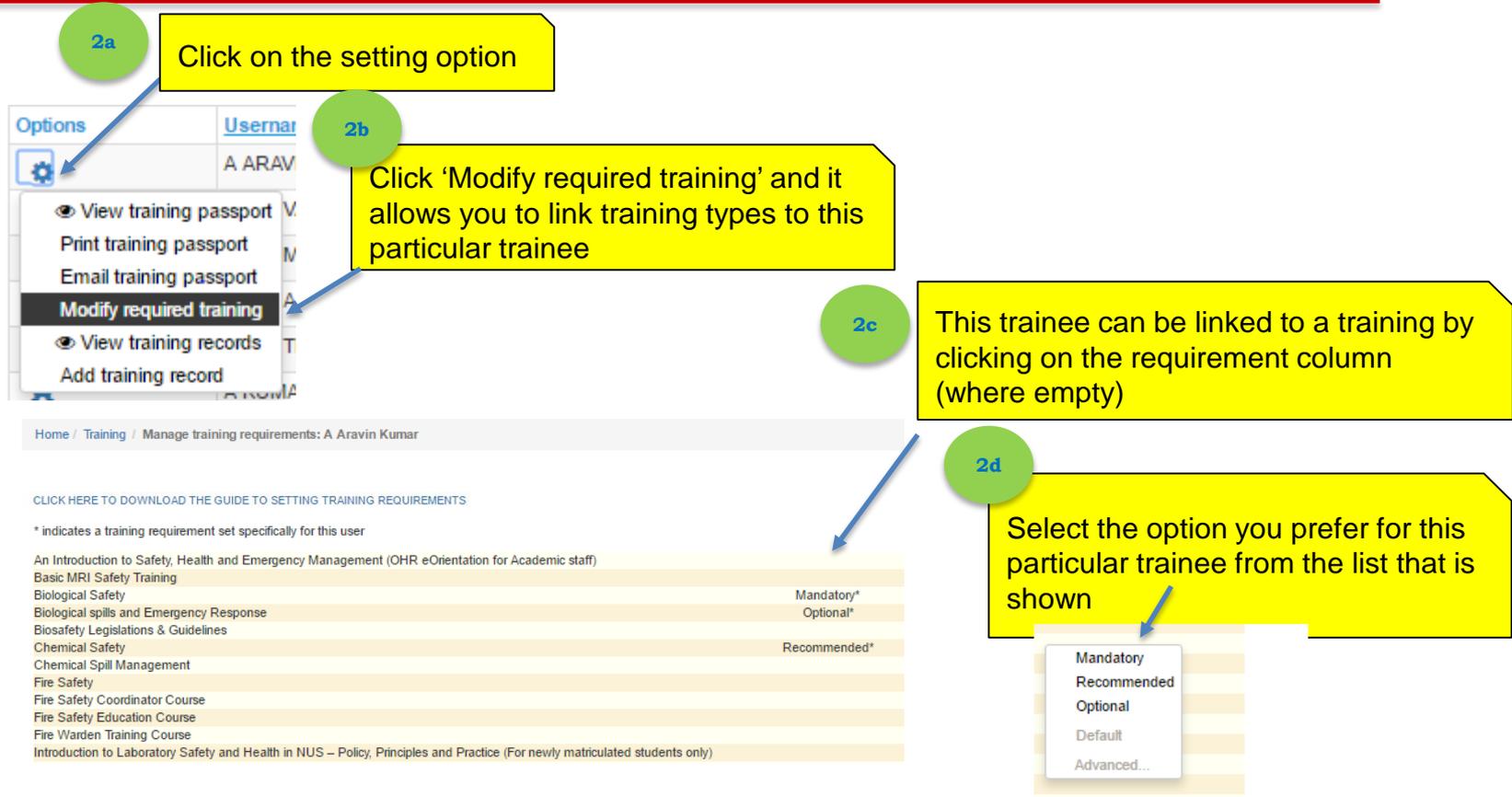
# Identify Relevant S&H Trainings – Access by Supervisors, SLs, SHCs and HODs

**2a** Click on the setting option

**2b** Click 'Modify required training' and it allows you to link training types to this particular trainee

**2c** This trainee can be linked to a training by clicking on the requirement column (where empty)

**2d** Select the option you prefer for this particular trainee from the list that is shown



Options | Username  
A ARAV

- View training passport
- Print training passport
- Email training passport
- Modify required training**
- View training records
- Add training record

Home / Training / Manage training requirements: A Aravin Kumar

[CLICK HERE TO DOWNLOAD THE GUIDE TO SETTING TRAINING REQUIREMENTS](#)

\* indicates a training requirement set specifically for this user

An Introduction to Safety, Health and Emergency Management (OHR eOrientation for Academic staff)	
Basic MRI Safety Training	
Biological Safety	Mandatory*
Biological spills and Emergency Response	Optional*
Biosafety Legislations & Guidelines	
Chemical Safety	Recommended*
Chemical Spill Management	
Fire Safety	
Fire Safety Coordinator Course	
Fire Safety Education Course	
Fire Warden Training Course	
Introduction to Laboratory Safety and Health in NUS – Policy, Principles and Practice (For newly matriculated students only)	

Mandatory  
Recommended  
Optional  
Default  
Advanced...

# SSTS Training Requirements

## Training Matrix

### Definition of Mandatory, Recommended and Optional trainings:

- 1) **Mandatory** - Compulsory for specific group of users
- 2) **Recommended** - Suggested with approval as being suitable for a particular purpose or role
- 3) **Optional** - Available to be chosen but not obligatory

Details of [SSTS Training Requirements](#)

2e

Click on this link here will download/open NUS SSTS Training Requirements

[CLICK HERE TO DOWNLOAD THE GUIDE TO SETTING TRAINING REQUIREMENTS](#)

\* indicates a training requirement set specifically for this user

Training type	Requirement
Biological Spills and Emergency Response (Hands-on) (Recommended for Dept Safety Coordinators)	
Chemical Spill Response (Hands-on) (Recommended for Dept Safety Coordinators)	
Internal Auditor Workshop for Safety and Health Management System (Recommended for Internal Auditors)	
OSHBIO01 - Biological Safety (Mandatory when using biological materials)	Mandatory*
OSHBIO03 - Safe Handling of Human Tissue and Fluids(Recommended when handling human tissue and fluids)	
OSHBIO04 - Biosafety Legislations and Guidelines (Recommended when appointed to identify and monitor legislations)	
OSHBIO05 - Biological spills and Emergency Response (Recommended for biological spill responders)	Optional*
OSHBIO06 - Safe Needle Usage in Research Laboratories (Mandatory when working with needles for life science research)	
OSHCHM01 - Chemical Safety (Mandatory for chemical users)	Recommended*
OSHCHM02 - Safe Use and Handling of Hydrofluoric Acid (Mandatory for hydrofluoric acid users)	
OSHCHM03 - Safe Use and Handling of Pyrophoric Chemicals (Mandatory for pyrophoric chemical users)	
OSHCHM04 - Semi-Quantitative Risk Assessment (Recommended when appointed to conduct SQRA)	
OSHCHM05 - Chemical Spill Response (Recommended for chemical spill responders)	
OSHERGO01 - NUS Office Ergonomics Training (Recommended when conducting self-evaluation for office workstation)	
OSHERGO02 - NUS Lab Ergonomics Training (Recommended when conducting self-evaluation for lab workstation)	
OSHGEN01 - Laboratory Safety Induction Training (Mandatory for lab/workshop staff)	
OSHGEN04 - Respiratory Protection Programme Training (Mandatory for first-time users)	

The training requirements are changed in this window, the trainee for which the training requirement has changed can be notified via email , by clicking on the "Notify Trainee" button

<< Back

Notify Trainee

2f

Clicking on the **Notify Trainee** button **WILL trigger an email** that will be sent to the trainee and trainee's Supervisor.

<< Back

Notify Trainee

If the user (eg. Supervisor, SL, SHC or HOD) will press "**Back**" instead of "Notify Trainee" then system **WILL NOT trigger an email.**

**The email content will capture the following information:**

---

**From:** EHS360 System [<mailto:support@rivosafeguard.com>]  
**Sent:** 10 March 2017 12:52  
**To:** A ARAVIN KUMAR <[A0105325@u.nus.edu](mailto:A0105325@u.nus.edu)>; A BAHVAANI <[A0127081@u.nus.edu](mailto:A0127081@u.nus.edu)>  
**Subject:** Safety and Health Training Requirements

**Please find in the attached the training identified based on your research activities.**

Please ensure you complete the training prior to the start of your research work (eg. laboratory, workshop, fieldwork and etc).

Training requirement identified by : A ARAVIN KUMAR  
Training requirement identified on : 10/03/2017 12:52

For any enquiries, please email to [oshbox11@nus.edu.sg](mailto:oshbox11@nus.edu.sg)

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\*This is a computer generated message. Please do not reply to this email.

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## 3 Trainees Completed IVLE and/or Classroom Safety & Health Trainings

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Trainees received email notification within **24hrs / 2 weeks upon successful completion of online courses or classroom courses**

Certificate of Completion

Dear <STAFF NAME>  
NUS Staff / Student ID: <NUSNET ID>

Congratulations!  
We are pleased to inform that you have successfully completed the following training:  
<COURSE NAME>

Certificate Issue Date: <TRAINING DATE>  
Certificate Validity: < 3 YEARS >

For any enquiries, please email to [oshbox11@nus.edu.sg](mailto:oshbox11@nus.edu.sg)

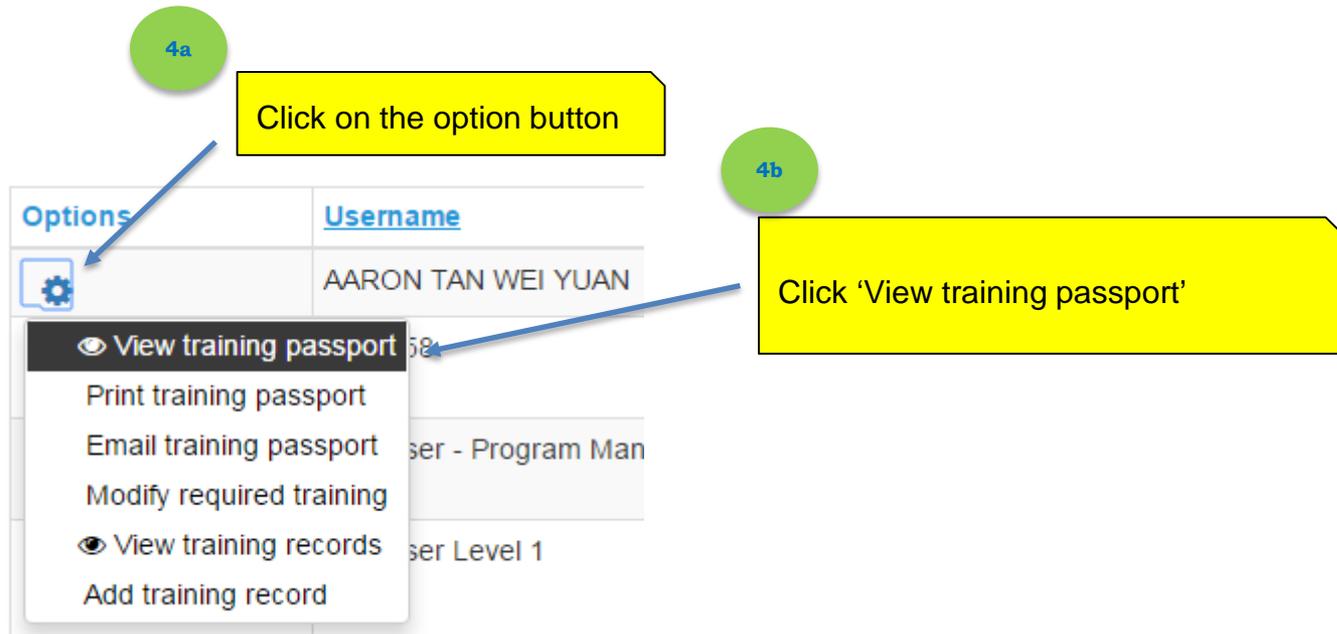
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\*This is a computer generated message. Please do not reply to this email.

4

# Track and Monitor Training Status and Records

## View Training Passport



The screenshot shows a table with two columns: 'Options' and 'Username'. The first row has a gear icon in the 'Options' column and the name 'AARON TAN WEI YUAN' in the 'Username' column. A dropdown menu is open from the gear icon, listing several actions: 'View training passport', 'Print training passport', 'Email training passport', 'Modify required training', 'View training records', and 'Add training record'. The 'View training passport' option is highlighted. Annotations include a yellow box 'Click on the option button' pointing to the gear icon (labeled 4a) and another yellow box 'Click 'View training passport'' pointing to the selected menu item (labeled 4b).

Options	Username
	AARON TAN WEI YUAN
 View training passport	
Print training passport	
Email training passport	ser - Program Man
Modify required training	
 View training records	ser Level 1
Add training record	

# Sample of Training Passport

Each trainee has a training passport which can be opened by accessing the menu under 'Options' on the 'View trainees' view.

A ARAVIN KUMAR First section contains details of the trainee

<b>Name:</b>	A ARAVIN KUMAR
<b>Employee Number:</b>	A0105325

Completed training 'Completed training' lists all completed training records of the trainee

Reporting Officer	Trainee Name	Training Name	Training Date	Expiry Date	Pass/Fail	Score
0 rows						

Individual Training requirements 'Individual Training requirements' lists courses identified by Supervisors

Training type	Requirement type	Expiry Date
OSHCHM01 - Chemical Safety (Mandatory for chemical users)	Optional	None
OSHBIO05 - Biological spills and Emergency Response (Recommended for biological spill responders)	Optional	Valid indefinitely
OSHBIO01 - Biological Safety (Mandatory for using biological materials)	Mandatory	None

## Track and Monitor Training Status and Records

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Email Notifications before Training Certificates Expire (ie. 45 days and 30 days before expiry dates)

### Training Reminder

Your training records

Trainee: Raluca Iordache

Training type: OSHCHM01 - Chemical Safety (Mandatory for chemical users)

Date: 16/04/2014

Expires: 16/04/2017

Best Regards,

The Rivo Team

Tel: +44 (0)1926 622333

Fax: +44 (0)1926 311600

5

# Generate Training Reports

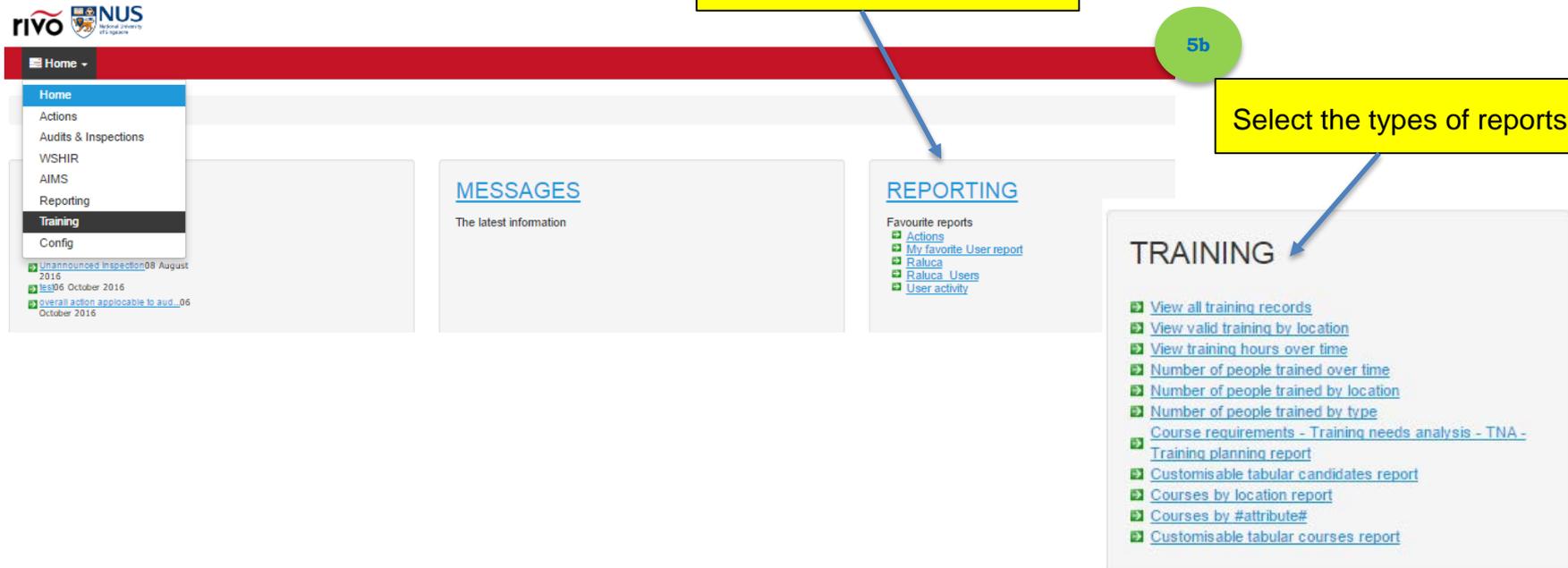
Reports are available under Reports tab, Training group of reports as follows:

5a

Click on the Reporting Tab

5b

Select the types of reports



The screenshot shows the RIVO NUS interface. On the left is a navigation menu with 'Home', 'Actions', 'Audits & Inspections', 'WSHIR', 'AIMS', 'Reporting', 'Training', and 'Config'. The 'Training' menu item is highlighted. The main content area is divided into three sections: 'MESSAGES' (with the subtext 'The latest information'), 'REPORTING' (with a 'Favourite reports' list including 'Actions', 'My favorite User report', 'Raluca', 'Raluca Users', and 'User activity'), and 'TRAINING' (with a list of report types such as 'View all training records', 'View valid training by location', 'View training hours over time', 'Number of people trained over time', 'Number of people trained by location', 'Number of people trained by type', 'Course requirements - Training needs analysis - TNA - Training planning report', 'Customisable tabular candidates report', 'Courses by location report', 'Courses by #attribute#', and 'Customisable tabular courses report').

# Sample of Training Report – List all training courses

Home / Reporting / View training records

5c

All locations

All training

All people trained

All current users

Go

Training record ID

Search

Export

<a href="#">Training record ID</a>	<a href="#">Reporting Officer</a>	<a href="#">Trainee Name</a>	<a href="#">Training Name</a>	<a href="#">Training Date</a>	<a href="#">Expiry Date</a>	<a href="#">Pass/Fail</a>	<a href="#">Score</a>
13385	WANG, JOHN (HEAD, MATERIALS SCIENCE AND ENGINEERING)	Stefan Adams	OSHCHM03 - Safe Use and Handling of Pyrophoric Chemicals (Mandatory for pyrophoric chemical users)	20 June 2016	None specified	Pass	90
20881	WANG, JOHN (HEAD, MATERIALS SCIENCE AND ENGINEERING)	Stefan Adams	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	31 January 2017	31 January 2020	Pass	100
2845	WANG, JOHN (HEAD, MATERIALS SCIENCE AND ENGINEERING)	Stefan Adams	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	12 February 2015	12 February 2018	Pass	100
539	WANG, JOHN (HEAD, MATERIALS SCIENCE AND ENGINEERING)	Stefan Adams	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	31 January 2013	31 January 2016	Pass	100
8058	WANG, JOHN (HEAD, MATERIALS SCIENCE AND ENGINEERING)	Stefan Adams	OSHRAD01 - Radiation Safety (Ionizing) (Mandatory when using ionizing radiation)	11 February 2015	11 February 2018	Pass	90
7635	WANG, JOHN (HEAD, MATERIALS SCIENCE AND ENGINEERING)	Stefan Adams	OSHRAD01 - Radiation Safety (Ionizing) (Mandatory when using ionizing radiation)	31 January 2013	31 January 2016	Pass	96
9190	WANG, JOHN (HEAD, MATERIALS SCIENCE AND ENGINEERING)	Stefan Adams	OSHRAD02 - Laser Safety (Mandatory when using Class 3b and 4 lasers)	12 February 2015	12 February 2018	Pass	100
24512	WANG, JOHN (HEAD, MATERIALS SCIENCE AND ENGINEERING)	Stefan Adams	Internal Auditor Workshop for Safety and Health Management System (Recommended for Internal Auditors)	15 March 2016	None specified	NA	0

# Sample of Training Report – Filter the relevant course (eg. OSHCHM01 - Chemical Safety)

Home / Reporting / View training records

Go

Training record ID

Search

Clear Search

Export

<a href="#">Training record ID</a>	<a href="#">Reporting Officer</a>	<a href="#">Trainee Name</a>	<a href="#">Training Name</a>	<a href="#">Training Date</a>	<a href="#">Expiry Date</a>	<a href="#">Pass/Fail</a>	<a href="#">Score</a>
20881	WANG, JOHN (HEAD, MATERIALS SCIENCE AND ENGINEERING)	Stefan Adams	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	31 January 2017	31 January 2020	Pass	100
2845	WANG, JOHN (HEAD, MATERIALS SCIENCE AND ENGINEERING)	Stefan Adams	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	12 February 2015	12 February 2018	Pass	100
539	WANG, JOHN (HEAD, MATERIALS SCIENCE AND ENGINEERING)	Stefan Adams	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	31 January 2013	31 January 2016	Pass	100
10218	THONG THIAM LEONG, JOHN (HEAD, ECE)	Adekunle Olusola Adeyeye	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	08 March 2016	08 March 2019	Pass	83
20593	NEIL COE (HEAD, GEOGRAPHY)	Alan D. Ziegler	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	31 January 2017	31 January 2020	Pass	86
2826	NEIL COE (HEAD, GEOGRAPHY)	Alan D. Ziegler	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	12 February 2015	12 February 2018	Pass	90
3809	RICARDO VINICIUS BOF DE OLIVEI	Alan Pereira Kauling	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	26 August 2015	26 August 2018	Pass	83
878	SAW SEANG MEI	Alan Prem Kumar	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	05 July 2013	05 July 2016	Pass	97
10673	SAW SEANG MEI	Alan Prem Kumar	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	17 May 2016	17 May 2019	Pass	83
11197	JAMES GOH (HEAD, BIOMEDICAL ENGINEERING)	Alberto Corrias	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	11 July 2016	11 July 2019	Pass	100
4353	OEZYILMAZ BARBAROS	Alexander Mayorov	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	15 December 2015	15 December 2018	Pass	90
4629	KRISHNAKUMAR MADHAVAN (HEAD, DEPT OF SURGERY)	Alfredo Franco-obregon	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	10 February 2016	10 February 2019	Pass	80
725	NICHOLAS ROBERT JOHN GASCOIGNE (HEAD, MICROBIOLOGY)	Alonso, Sylvie	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	15 May 2013	15 May 2016	Pass	83
1546	NEO CHIEW LIAN, JENNIFER	Amr S Fawzy	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	12 March 2014	12 March 2017	Pass	87
4769	MATSUDAIRA, PAUL THOMAS (HEAD, BIOLOGICAL SCIENCES)	Ganesh Srinivasan Anand	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	23 February 2016	23 February 2019	Pass	97

# Sample of Training Report – Document Types for Export

Home / Reporting / View training records

5e
5d

All locations ▼ | All people trained ▼ | All current users ▼

OSHCHM01 - Chemical Safety (Mandatory for chemical users) ▼

Search Clear Search Export ▼

- Export to Microsoft Word
- Export to Microsoft Word (Landscape)
- Download as PDF
- Download as PDF (Landscape)
- Export to Microsoft Excel (XLS)

<a href="#">Training record ID</a>	<a href="#">Reporting Officer</a>	<a href="#">Trainee Name</a>	<a href="#">Training Name</a>	<a href="#">Training Date</a>	<a href="#">Expiry Date</a>	<a href="#">Pass/Fail</a>	<a href="#">Score</a>
20881	WANG, JOHN (HEAD, MATERIALS SCIENCE AND ENGINEERING)	Stefan Adams	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	31 January 2017	31 January 2020	Pass	100
2845	WANG, JOHN (HEAD, MATERIALS SCIENCE AND ENGINEERING)	Stefan Adams	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	12 February 2015	12 February 2018	Pass	100
539	WANG, JOHN (HEAD, MATERIALS SCIENCE AND ENGINEERING)	Stefan Adams	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	31 January 2013	31 January 2016	Pass	100
10218	THONG THIAM LEONG, JOHN (HEAD, ECE)	Adekunle Olusola Adeyeye	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	08 March 2016	08 March 2019	Pass	83
20593	NEIL COE (HEAD, GEOGRAPHY)	Alan D. Ziegler	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	31 January 2017	31 January 2020	Pass	86
2826	NEIL COE (HEAD, GEOGRAPHY)	Alan D. Ziegler	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	12 February 2015	12 February 2018	Pass	90
3809	RICARDO VINICIUS BOF DE OLIVEI	Alan Pereira Kauling	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	26 August 2015	26 August 2018	Pass	83
878	SAW SEANG MEI	Alan Prem Kumar	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	05 July 2013	05 July 2016	Pass	97
10673	SAW SEANG MEI	Alan Prem Kumar	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	17 May 2016	17 May 2019	Pass	83
11197	JAMES GOH (HEAD, BIOMEDICAL ENGINEERING)	Alberto Corrias	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	11 July 2016	11 July 2019	Pass	100
4353	OEZYILMAZ BARBAROS	Alexander Mayorov	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	15 December 2015	15 December 2018	Pass	90
4629	KRISHNAKUMAR MADHAVAN (HEAD, DEPT OF SURGERY)	Alfredo Franco-obregon	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	10 February 2016	10 February 2019	Pass	80
725	NICHOLAS ROBERT JOHN GASCOIGNE (HEAD, MICROBIOLOGY)	Alonso, Sylvie	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	15 May 2013	15 May 2016	Pass	83

# Sample of Training Report – Download File

Training record ID	Reporting Officer	Trainee Name	Training Name	Training Date	Expiry Date	Pass/Fail	Score
20881	WANG, JOHN (HEAD, MATERIALS SCIENCE AND ENGINEERING)	Stefan Adams	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	31 January 2017	31 January 2020	Pass	100
2845	WANG, JOHN (HEAD, MATERIALS SCIENCE AND ENGINEERING)	Stefan Adams	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	12 February 2015	12 February 2018	Pass	100
539	WANG, JOHN (HEAD, MATERIALS SCIENCE AND ENGINEERING)	Stefan Adams	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	31 January 2013	31 January 2016	Pass	100
10218	THONG THIAM LEONG, JOHN (HEAD, ECE)	Adekunle Olusola Adeyeye	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	08 March 2016	08 March 2019	Pass	83
20593	NEIL COE (HEAD, GEOGRAPHY)	Alan D. Ziegler	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	31 January 2017	31 January 2020	Pass	86
2826	NEIL COE (HEAD, GEOGRAPHY)	Alan D. Ziegler	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	12 February 2015	12 February 2018	Pass	90
3809	RICARDO VINICIUS BOF DE OLIVEI	Alan Pereira Kauling	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	26 August 2015	26 August 2018	Pass	83
878	SAW SEANG MEI	Alan Prem Kumar	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	05 July 2013	05 July 2016	Pass	97
10673	SAW SEANG MEI	Alan Prem Kumar	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	17 May 2016	17 May 2019	Pass	83
11197	JAMES GOH (HEAD, BIOMEDICAL ENGINEERING)	Alberto Corrias	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	11 July 2016	11 July 2019	Pass	100
4353	OEZYILMAZ BARBAROS	Alexander Mayorov	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	15 December 2015	15 December 2018	Pass	90
4629	KRISHNAKUMAR MADHAVAN (HEAD, DEPT OF SURGERY)	Alfredo Franco-obregon	OSHCHM01 - Chemical Safety (Mandatory for chemical users)	10 February 2016	10 February 2019	Pass	80

5f

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[Support](#) [Privacy](#)

 safeguard (1).xls

Show all

# Sample of Training Report - Export to Excel Doc



	A	B	C	D	E	F	G	H
1	Training record ID	Reporting Officer	Trainee Name	Training Name	Training Date	Expiry Date	Pass/Fail	Score
2	20881	WANG, JOHN (HEAD, MATERIALS)	Stefan Adams	OSHCHM01 - Chemical Safety (Mandatory for	31 January 2017	31 January 2020	Pass	100
3	2845	WANG, JOHN (HEAD, MATERIALS)	Stefan Adams	OSHCHM01 - Chemical Safety (Mandatory for	12 February 2015	12 February 2018	Pass	100
4	539	WANG, JOHN (HEAD, MATERIALS)	Stefan Adams	OSHCHM01 - Chemical Safety (Mandatory for	31 January 2013	31 January 2016	Pass	100
5	10218	THONG THIAM LEONG, JOHN	Adekunle Olusola Adeyeye	OSHCHM01 - Chemical Safety (Mandatory for	08 March 2016	08 March 2019	Pass	83
6	20593	NEIL COE (HEAD, GEOGRAPHY)	Alan D. Ziegler	OSHCHM01 - Chemical Safety (Mandatory for	31 January 2017	31 January 2020	Pass	86
7	2826	NEIL COE (HEAD, GEOGRAPHY)	Alan D. Ziegler	OSHCHM01 - Chemical Safety (Mandatory for	12 February 2015	12 February 2018	Pass	90
8	3809	RICARDO VINICIUS BOF DE OLIVEI	Alan Pereira Kauling	OSHCHM01 - Chemical Safety (Mandatory for	26 August 2015	26 August 2018	Pass	83
9	878	SAW SEANG MEI	Alan Prem Kumar	OSHCHM01 - Chemical Safety (Mandatory for	05 July 2013	05 July 2016	Pass	97
10	10673	SAW SEANG MEI	Alan Prem Kumar	OSHCHM01 - Chemical Safety (Mandatory for	17 May 2016	17 May 2019	Pass	83
11	11197	JAMES GOH (HEAD, BIOMEDICAL)	Alberto Corrias	OSHCHM01 - Chemical Safety (Mandatory for	11 July 2016	11 July 2019	Pass	100
12	4353	OEZYILMAZ BARBAROS	Alexander Mayorov	OSHCHM01 - Chemical Safety (Mandatory for	15 December 2015	15 December 2018	Pass	90
13	4629	KRISHNAKUMAR MADHAVAN	Alfredo Franco-obregon	OSHCHM01 - Chemical Safety (Mandatory for	10 February 2016	10 February 2019	Pass	80
14	725	NICHOLAS ROBERT JOHN	Alonso, Sylvie	OSHCHM01 - Chemical Safety (Mandatory for	15 May 2013	15 May 2016	Pass	83
15	1546	NEO CHIEW LIAN, JENNIFER	Amr S Fawzy	OSHCHM01 - Chemical Safety (Mandatory for	12 March 2014	12 March 2017	Pass	87
16	4769	MATSUDAIRA, PAUL THOMAS	Ganesh Srinivasan Anand	OSHCHM01 - Chemical Safety (Mandatory for	23 February 2016	23 February 2019	Pass	97
17	3816	CASTRO NETO, ANTONIO HELIO	Andressa Thais Seefeldt	OSHCHM01 - Chemical Safety (Mandatory for	26 August 2015	26 August 2018	Pass	90
18	10739	CASTRO NETO, ANTONIO HELIO	Ang Han Siong	OSHCHM01 - Chemical Safety (Mandatory for	17 May 2016	17 May 2019	Pass	96
19	4380	THONG THIAM LEONG, JOHN	Ang Kah Wee	OSHCHM01 - Chemical Safety (Mandatory for	28 December 2015	28 December 2018	Pass	87
20	550	LAM YULIN	Ang Wee Han	OSHCHM01 - Chemical Safety (Mandatory for	07 February 2013	07 February 2016	Pass	93
21	2127	WANG EE JEN, WILSON	Angelo Homayoun All	OSHCHM01 - Chemical Safety (Mandatory for	21 August 2014	21 August 2017	Pass	93
22	12385	WANG EE JEN, WILSON	Angelo Homayoun All	OSHCHM01 - Chemical Safety (Mandatory for	19 September 2016	19 September 2019	Pass	86
23	20775	WONG WAI PENG	Ang-lim Swee Eng	OSHCHM01 - Chemical Safety (Mandatory for	20 January 2017	20 January 2020	Pass	96
24	782	WONG WAI PENG	Ang-lim Swee Eng	OSHCHM01 - Chemical Safety (Mandatory for	05 June 2013	05 June 2016	Pass	97
25	2865	WONG WAI PENG	Ang-lim Swee Eng	OSHCHM01 - Chemical Safety (Mandatory for	26 February 2015	26 February 2018	Pass	97
26	10253	THONG THIAM LEONG, JOHN	Anjam Khurshed	OSHCHM01 - Chemical Safety (Mandatory for	08 March 2016	08 March 2019	Pass	93
27	10570		Anselm Mak	OSHCHM01 - Chemical Safety (Mandatory for	25 April 2016	25 April 2019	Pass	96
28	4241	SOW CHORNG HAUR (HEAD,	Ariando	OSHCHM01 - Chemical Safety (Mandatory for	18 November 2015	18 November 2018	Pass	87
29	2393		Aberle, Armin Gerhard	OSHCHM01 - Chemical Safety (Mandatory for	23 October 2014	23 October 2017	Pass	90
30	12496		Aberle, Armin Gerhard	OSHCHM01 - Chemical Safety (Mandatory for	29 September 2016	29 September 2019	Pass	100
31	2936	DAN YOCK YOUNG (HEAD,	Arthur Mark Richards	OSHCHM01 - Chemical Safety (Mandatory for	19 March 2015	19 March 2018	Pass	97
32	20635	ONG KHIM CHYE, GARY	Bae Sung Woo	OSHCHM01 - Chemical Safety (Mandatory for	18 January 2017	18 January 2020	Pass	90
33	20627		Balasubramanian, Rajasekhar	OSHCHM01 - Chemical Safety (Mandatory for	18 January 2017	18 January 2020	Pass	90
34	11352	MARKUS R WENK (HEAD,	Ban Hon Kim Kenneth	OSHCHM01 - Chemical Safety (Mandatory for	26 July 2016	26 July 2019	Pass	100
35	1703	MARKUS R WENK (HEAD,	Ban Hon Kim Kenneth	OSHCHM01 - Chemical Safety (Mandatory for	07 May 2014	07 May 2017	Pass	100
36	98	MARKUS R WENK (HEAD,	Ban Hon Kim Kenneth	OSHCHM01 - Chemical Safety (Mandatory for	03 February 2012	03 February 2015	Pass	100
37	885	SOW CHORNG HAUR (HEAD,	Barrett, Murray Douglas	OSHCHM01 - Chemical Safety (Mandatory for	10 July 2013	10 July 2016	Pass	90
38	3596	SOW CHORNG HAUR (HEAD,	Barrett, Murray Douglas	OSHCHM01 - Chemical Safety (Mandatory for	11 August 2015	11 August 2018	Pass	93
39	697	TAN CHORH CHUAN	Barry Halliwell	OSHCHM01 - Chemical Safety (Mandatory for	25 April 2013	25 April 2016	Pass	90
40	11013	TAN CHORH CHUAN	Barry Halliwell	OSHCHM01 - Chemical Safety (Mandatory for	20 June 2016	20 June 2019	Pass	96
41	3456	YEOH KHAY GUAN (DEAN,	Bay Boon Huat	OSHCHM01 - Chemical Safety (Mandatory for	08 July 2015	08 July 2018	Pass	100
42	10962	OEZYILMAZ BARBAROS	Bernard, Laurent Syavoch	OSHCHM01 - Chemical Safety (Mandatory for	09 June 2016	09 June 2019	Pass	90
43	1308	SOW CHORNG HAUR (HEAD,	Andrew Anthony Bettiol	OSHCHM01 - Chemical Safety (Mandatory for	21 November 2013	21 November 2016	Pass	100
44	923	WONG WAI-SHIU FRED (HEAD,	Bian Jinsong	OSHCHM01 - Chemical Safety (Mandatory for	31 July 2013	31 July 2016	Pass	97
45	3165	WONG WAI-SHIU FRED (HEAD,	Bian Jinsong	OSHCHM01 - Chemical Safety (Mandatory for	14 May 2015	14 May 2018	Pass	100

## Useful Information

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- a. Training Familiarization Workshop Presentation slides
- b. Training Familiarization Workshop Training Video
- c. The above will be available at Staff Portal > OSHE eServices from 28 April 2017
- d. Training Module target LIVE on 28 Apr 2017
- e. For enquiries, contact Rachel Lim at [oshbox11@nus.edu.sg](mailto:oshbox11@nus.edu.sg) / 66015047



